



NW Steelheaders – Sandy River Chapter

Board of Directors Meeting Minutes

Date: May 10, 2017

Late Start to meeting: Members arrived at the Gateway Izzy's restaurant to find it was closed with a note posted stating they had lost their lease. Quick work on John Hydorn's part resulted in the meeting being held at a Board Officer's home.

Present: Steve Rothenbucher, John & Leslie Hydorn, Art and Kathryn Israelson, Mike Myrick, Jeff Stoeger, Jeff Boughton, Beverly Betzer, & Greg Reed

6:35 pm Call to Order

Steve Rothenbucher

Board Meeting Minutes from April 12, 2017 review - Greg Reed passed out copies of the April 2017 Board Meeting Minutes.

There was a discussion regarding ODFW¹'s wish to prepare the gear bags for the "Steelhead 101" classes. Steve Rothenbucher said he would bring an inventory of the bag contents to "their" May 13th pre-meeting and, update the Board at the next meeting.

These Minutes were reviewed by those present. John Hydorn moved the Minutes be accepted as presented. Mike Myrick seconded the motion, which was then passed.

Note: *An attachment containing a downloadable copy of this month's (May) Board Meeting Minutes will be sent with the Board Minutes Agenda Email the end of May. Board members will be expected to read this in advance of the meeting and note any action items to save time therein.*

Treasurer's Report - Greg Reed presented same for 4/3/17 through 5/10/17. Greg Reed noted the yet to be deposited amount of \$872.53 was received, this date, for the February 25, 2017 ODFW Workshop. Jeff Stoeger moved the report be accepted as presented at this time; Art Israelson seconded the motion, which was then passed.

¹ ODFW – Oregon Department of Fish and Wildlife

Membership Report – In Rick Pare’s absence Steve Rothenbucher reported that the last, most current, report from the Association office our Chapter has received was from April 30, 2017. We have no updates at this time.

OLD BUSINESS

Fund Raiser Auction Follow-up – John Hydorn stated there were approximately 60 in attendance at the Potluck Dinner, 45 of which had signed up. And, there were even more than the 60 that attended all the auctions that day. The following table outlines receipts and costs for the event.

Event Categories	Amounts	Sub totals
Auction - Silent	\$1,298.00	\$1,298.00
Auction - Live	\$2,785.00	\$4,083.00
Dutch grab bags	\$400.00	\$4,483.00
Bucket - Raffle	\$430.00	\$4,913.00
Silent Pre-sales	\$80.00	\$4,993.00
Oral Donations	\$435.00	\$5,428.00
Donations at Cashiers	\$35.00	\$5,463.00
"Square" Card check ANWS	-\$20.49	\$5,442.51
Cashier Error	-\$4.00	\$5,438.51
Dinner Donations	\$206.00	\$5,644.51
Net Total	\$5,644.51	
Deposits		\$4,847.00
Less Starting Cash	-\$350.00	\$4,497.00
Add Credit Cards	\$1,180.00	\$5,677.00
Less Square Charges	-\$32.49	\$5,644.51

The Association incurred an expense of \$32.49 for the use of the “Square” system on credit card purchases. This is \$20.49 more than the Chapter paid them for this expense. John Hydorn moved the Chapter pay the Association \$20.49, to make them whole. Jeff Stoeger seconded the motion, there was discussion and the motion passed. Greg Reed will follow-up with the Association to ensure it is done.

Beverly Betzer asked for an after action meeting to discuss positive, negatives and alternate actions/ideas for the next auction. John Hydorn said he would follow-up on this.

Jeff Stoeger commented that items which do not sell at a listed minimum price need to be held over for sale through a different avenue. This demonstrates to the donor our effort to make the best use of their items.

The Chapter needs someone to take on the Fund raiser auction for 2018.

John Hydorn discussed the need to include where the funds raised from donations are spent and this possibly shared in the thank you letters going out to donors. After some discussion, this was tabled to the next meeting.

River cleanup – Steve Rothenbucher reported Anthony Pedro and Tim Seery (Troutdale Parks & Recreation) were looking at a Glen Otto Beach and lower Grotto cleanup date once the river stabilizes. Jeff Stoeger reinforced the need to wait as the River levels are still in major fluctuation from the dams.

Sandy Chapter Member badges – Steve Rothenbucher confirmed he and Beverly Betzer have donated some items to be used for this at the June and September meetings.???

Swap Meet – Steve Rothenbucher has volunteered to be the second contact for the event.

Art Israelson contacted the owner of the property across the street from Glen Otto Park (Glenn White) and we can use it for parking, unless it is too wet, at no charge to the Chapter. 2 to 4 Volunteers will be needed for traffic control.

The question of capacities was raised. Since the meeting, Steve Rothenbucher checked with Troutdale Parks & Recreation and found the capacity for the side room/Annex to be 82 and for the entire building to be 177.

Steve Rothenbucher has flyers to be taken around, distributed, and posted.

John Hydorn stated Larry Palmer has sent him conflicting items to post, Steve Rothenbucher will follow-up with Larry Palmer.

Larry Palmer has had a couple tables requested to date.

Steve Rothenbucher noted a need for a minimum of 10 tables for the event and a cut-off date for the event if NWS fails to get a commitment of that size. He will follow-up.

Beverly Betzer asked for an after action meeting at the conclusion of this event to discuss positive, negatives and alternate actions/ideas for the next event of this nature. Steve Rothenbucher & Larry Palmer will set one up.

Salmon Acclimation Pond Update- Jeff Boughton shared close to 120,000 smolt were fed in the two sets at the pond. There were about a dozen volunteers tending the fish. The first batch had to be released later than schedule due to high water and issues in raising the pond pump. There was a larger mortality in the second set than the first.

Chapter checking account signees - The list of approved signers for our Chapter checking account has been updated. John Hydorn (as outgoing Treasurer), Greg Reed (as incoming Treasurer), Mike Myrick, and Jeff Stoeger (the latter two for Chapter raffle purchases) are now on the account.

Chapter wall Banners - Anthony Pedro was to present input/modifications on banner designs.

Steve Rothenbucher was to follow-up on the purchase of banners with Association input and appraise the Board on the progress.

Storage Unit - Greg spoke with Mary Ann Stephens of Northwest Self Storage.

- The unit is listed under Sandy River Chapter ANWS – Douglas M. Briggs. This was not changed. John Hydorn mentioned, Doug got us the rate we currently enjoy.
- Their records have been updated listing Greg Reed as current Treasurer. This does not alter current access to the unit.
- There is a \$15.00 / month rate increase for the upcoming period. It is from the current rate \$112.00 to \$127.00 / month. Current rate for new renters is \$174.00 / month (\$47.00 / month more than we pay). This rate increase (\$127.00) was levied in August 2016; we avoided that raise until June 30, 2017 as we had paid in advance. This saved the Chapter \$165.00. This is for a 10' x 10' storage unit.
- Hours of access are 7am – 9pm. 24 hour access is available for an additional \$5.00 / month.
- \$1,524.00 for 12 months or \$1,584.00 for 12 months with 24 hour access \$60.00 more.
- Mary Ann Stephens said there will be no longer be any discount for paying in advance (ex. Year total payment) John Hydorn noted there never was a discount for paying annually. When he presented it before it was stated the only gain in doing so was to avoid interim price raises. Because the Chapter did so the previous year and avoided a raise until July 1st, 2016.
- Our next payment is due by June 30, 2017.

Greg Reed recommended the Chapter continue to pay annually (12 months in advance) and waive the 24 hour access and the incurred fee for same. Jeff Stoeger so motioned, John Hydorn seconded it, and the motion passed. Greg Reed is to make the payment of \$1,524.00 prior to the due date.

ANWS Hall of Fame (H.O.F.²) Banquet - Steve Rothenbucher spoke with Bob Rees. The Association is not yet prepared to take payment for tables, but will notify us when they are. At that time Greg Reed will pay for one table in the agreed amount of \$650.00

There was discussion of a past practice of the Chapter purchasing 2 tickets to the H.O.F. for any Chapter member nominated to an Association award. To date, we have no Chapter member nominated this year, but those present agreed the Chapter should continue the practice.

Event approval process – Beverly Betzer said she had spoken with Steve Rothenbucher, who answered her questions regarding the 90 day timeframe. Jeff Stoeger spoke to the need to have advance notice for any event requesting funds from the Chapter. Greg Reed shared ideas on how to track advance notice in preparation for events and retention of event forms for following like events. This lessens the need to start from scratch each time.

NEW BUSINESS

Sandy Chapter Volunteer Appreciation event (ODFW³/Sandy Chapter NWS⁴) – This is the Sandy River Blue Hole event approved by the Chapter Board since the April 2017 Board Meeting. Beverly Betzer said Jim Cathcart's vision is to have a couple Volunteer appreciation events per year after reviewing how this event went.

Beverly Betzer shared the proposed selection process with the group. Reviewing records she and Jim Cathcart found 50 volunteers with varying numbers of hours. They constructed a ticket system wherein each person received a ticket for every 5 hours of volunteer time, up to a maximum of 5 tickets per volunteer.

1 to 5 hours = 1 ticket

6 to 10 hours = 2 tickets

11 to 15 hours = 3 tickets

16 to 20 hours = 4 tickets

21 to 25 hours = 5 tickets (maximum)

² H.O.F. – Hall of Fame

³ ODFW – Oregon Department of Fish & Wildlife

⁴ NWS – Northwest Steelheaders

All the tickets were placed in a brown paper bag which they then stapled shut. The proposal was to pull 10 tickets listed in order for the event, with an additional 5 pulled and listed in order as alternates for those, of the first 10, unable to attend. Jim Cathcart would then notify those selected to determine who are available to attend. The process was agreed upon by those present.

Beverly Betzer opened the "ticket" bag at the meeting, held it while Greg Reed pulled all 15 tickets, one at a time from the bag. Jeff Boughton wrote the names of those whose named ticket was pulled from the bag in order. The bag was then re-stapled with the remaining tickets still inside, in case they were needed again for this event. Beverly Betzer took the list and is to give it to Jim Cathcart, who will contact those selected prior to the event.

Note: The names of those selected are not listed here as they have yet to be notified.

Chapter Member of the Year Award – Art Israelson stated he had received same many years ago and it has not since been awarded to anyone. No one present, several being past Presidents, had heard of the award. The next day John Hydorn asked Bill Beith, another past president if he knew of the award and was told it was an Association award, not one the Chapter gave out.

Art Israelson said he was working on an award cabinet for the Chapter. After some discussion he was asked, and agreed to bring a proposal to the next Chapter Board Meeting.

8:35 pm - Meeting Adjourn - Jeff Stoeger moved the meeting be adjourned, Beverly Betzer seconded, and the motion was passed.